

# Wolff Learning Academy Content Submission Form

Have an idea or project that requires an educational module that might fit with the [Wolff Learning Academy](#) or is part of an Operational Excellence Pillar? Use the Wolff Learning Academy Content Submission form below to guide the education build process.

## [Wolff Learning Academy Content Submission Form](#)

Who should submit this form?

- Anyone working on an Operational Excellence Pillar for which the project requires an educational component
- You have an idea for education that would support quality improvement, quality, patient safety, or regulatory education for UPMC

When should you submit this form?

- As soon as an education component is known to be needed

What will I need to complete this form?

- Although this list is not comprehensive, below are the main items needed to complete the WLA Content Submission form:

*Course contacts/Content experts*

*Target audience*

*Content description*

*Goal of the education*

*Objectives*

*Timeline*

*CME credits needed*

*Copy of content to build\*\**

*\*\* Content is not required to be completed at the time of form submission*

What happens after I submit this form?

- The Wolff Learning Academy Education Team will schedule a Teams call with the project lead(s) to discuss the education submission, timeline, and create a plan.

Questions: Contact [WolffLearningA@upmc.edu](mailto:WolffLearningA@upmc.edu)

