## UPMC External Agency Required Education Emergency Nursing Staff CENTRAL PA ONLY

Course Description:	This course contains all required education for external agency Emergency Nursing staff at UPMC Central PA hospitals ONLY
Course Offered:	Through <u>Wolff Learning Academy: UPMC External Agency Staff Required</u> Education
Target Audience:	Emergency Department external agency nursing staff ONLY in the following UPMC Central PA hospitals: Carlisle, Community Osteopathic, Hanover, Harrisburg, Lititz, Memorial, West Shore
Register Now:	<ul> <li>These courses are available on demand and take approximately 8 hours to complete. Click on the course links to register:</li> <li><u>All Nurses bundle</u></li> <li><u>Mandatory Education bundle</u></li> <li><u>Inpatient Nurses ONLY bundle</u></li> <li><u>Emergency Nurses Add On bundle</u></li> <li><u>Harassment-Free Workplace Training</u></li> <li><u>Restraints Training</u></li> <li><u>Organ Donation Training (Central PA ONLY)</u></li> <li><u>Bedside Shift Report for Floor Nurses (Non-ICU)</u></li> </ul>
Account Creation and Course Completion:	<ul> <li>Under Current Sessions, click on any blue link for a virtual session (ex 0123A)</li> <li>If all say Event Full, email WolffLearningA@upmc.edu</li> <li>Click <i>Register</i></li> <li><i>Login</i> or create a new account</li> <li>Click <i>Register</i> again</li> <li>Be sure that <i>Participant</i> and your chosen session are displayed then click <i>Submit</i></li> <li>Click <i>Modules</i> to begin reviewing course content</li> <li>Click <i>Next</i> to continue to the next module in the bundle</li> <li>Once all required course content has been reviewed, click on Info to retrieve a certificate of completion if one is required. A browser refresh may be needed to see the certificate icon. If any portion is missed, the certificate will not display.</li> </ul>
Contact Info:	For technical assistance, contact <u>WolffLearningA@upmc.edu</u> For all other questions, contact the manager at your assigned hospital for further assistance.



